Calgary

Vehicle-For-Hire Licensing

Process:

☐ Complete licence application
☐ Obtain corporate search (dated within 30 days)
☐ Provide Company Insurance policy
☐ Provide a valid copy of TNC Provincial Certificate

☐ Provide Home Occupation Permit (if applicable)
☐ Submit completed application to VFH office along with the renewal fee (if applicable)

Company Name:

Company Address:	City	Province	Postal Code	Phone #1

Mailing Address:	City	Province	Postal Code	Phone #2

Email address:	Fax #

Name of Applicant:

Last Name	First Name	Position / Title:

List all the Shareholders/Directors

Name	Position	Phone number	Shareholder %

Who will be the insurance policy holder for all vehicles affiliated with the Transportation Network Company?

☐ Transportation Network Company (Proof of insurance required)

☐ Transportation Network Drivers

List all the persons authorized to conduct company business with Vehicle for Hire Licensing:

Name in Full	Position	Signature

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Please answer the following questions with as much detail as possible and attach sample documents to validate responses as needed. Note that these questions are in direct relation to Livery Transport Bylaw 20M2021 requirements to operate in the livery industry while some sections are stated for the applicant's reference only and may not require a response.

Section 97   A **Transportation Network Company** must, on a monthly basis, provide to the Director a current list of all drivers that are authorized to use the **Transportation Network Company's App**.

Describe how a list of drivers will be provided to the Vehicle for Hire office:

Please use separate sheet as needed

Section 98   A **Transportation Network Company** must ensure that each **Transportation Network Driver** using an **App** administered by the **Transportation Network Company** holds a valid and subsisting **Transportation Network Driver's Licence.**

Describe the process to ensure all **Transportation Network Drivers** hold a valid **Transportation Network Driver's Licence:**

Please use separate sheet as needed

Section 99   At the request of the **Director,** a **Transportation Network Company** must suspend any **Transportation Network Driver** from using the **Transportation Network Company's App**.

Describe the process to suspend a **Transportation Network Driver** on the **Transportation Network Company App** if requested:

Please use separate sheet as needed

Section 9. (5)   Upon receipt of a bulletin a **Transportation Network Company** must communicate the content of the bulletin to all **Transportation Network Drivers** that use any **App** administered or promoted by the **Transportation Network Company**.

State the process of this communication to the **Transportation Network Drivers:**

Please use separate sheet as needed

Section 100   If the **Director** determines that a **Transportation Network Company** is not in compliance with any provision of this Bylaw, the **Director** may:

     a)   suspend approval of any **App** administered by the **Transportation Network Company,** until such time as the **Transportation Network Company** has remedied the non-compliance;

     b)   prohibit any **Transportation Network Driver** from using any **App** administered by the **Transportation Network Company**; or

     c)   both (a) and (b).

"Compliments/Concerns please call 311" must be visible on the App or customer receipt.

Please indicate fee structure:

☐ Per Driver Fee   ☐ Combined Licence Fee

I understand making of a false or misleading statement to Livery Transport Services concerning this application may lead to the application process being delayed.

All fees collected by Livery Transport Services regarding this Transportation Networking Company application are non-refundable.

Signature of Applicant: Date: