

March 14, 2023

City of Calgary  
Green Line LRT Design Build Finance Phase One Project  
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Calgary, AB  
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**Attention:** Mary Anne Bendfeld, Manager, Legal Services, Green Line and Board Secretariat  
**Subject:** Fairness Monitoring Services for The City of Calgary Green LRT Line Phase One – RFP 22-1635

The City of Calgary engaged OPTIMUS | SBR (“OSBR”), as Fairness Monitor to act as an independent and impartial third party who will observe, monitor, provide oversight and report on the procurement process for the City of Calgary Green Line LRT Phase One – RFP 22-1635. Our mandate is to confirm that the procurement process undertaken by the City of Calgary demonstrated openness, transparency, and impartiality throughout. This report deals with the evaluation of the Request for Proposals (“RFP”) stage of the Green Line LRT Phase One – RFP 22-1635.

The RFP and all associated procurement documents including Addenda, Requests for Information and related qualification documents were reviewed by the Fairness Monitor prior to their issue. Evaluation materials, including the Instructions to Evaluators to guide the implementation of the evaluation procedures as set out in the RFP, the individual Evaluator worksheet format and Evaluator training deck were all reviewed by the Fairness Monitor in advance of the evaluation of the Submissions and Collaborative Behavior Assessment Workshops.

### **Observations and Findings**

The evaluation process and criteria described in the RFP were applied consistently and equitably. Prior to the evaluation, all participants in the evaluation process completed Confidentiality Agreements and Conflict of Interest Declarations prior to distribution of the Proponent Submissions. In the consensus evaluation discussions, all of which were attended and monitored by the Fairness Monitor, the Evaluators demonstrated that they had been diligent in their responsibilities, were able to support their individual evaluation assessments and that they held no bias for or against any Proponent. A consensus rating of each Submission using consensus scoring was reached and confirmed by all Evaluators. An official record was produced to document the evaluation and scoring decisions, including the supporting rationale.

There were no unresolved issues on completion of the evaluation stage of the procurement.

### **Results**

The City received two (2) Submissions and as a result of the Evaluation Team's processes, a First Negotiations Proponent was identified. We confirm that the identified First Negotiations Proponent successfully satisfied the requirements of the RFP evaluation process.

### **Conclusion**

As the Fairness Monitor for the City of Calgary Green Line LRT - Phase One RFP 22-1635, we OPTIMUS | SBR, certify that the principles of openness, fairness, consistency and transparency have been, in our opinion, properly established and maintained throughout the entire procurement process and all Proponents treated consistently throughout the evaluation process and in accordance with the City of Calgary Green Line LRT - Phase One RFP 22-1635. Furthermore, we were not aware of any issues that emerged during the process that would have impaired the fairness of this initiative.

Optimus SBR Inc.



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Jamie O'Brien  
Fairness Monitor  
Procurement and Fairness Advisory Services  
OPTIMUS | SBR