



URBAN DEVELOPMENT ONLINE

LOG IN

REFERENCE GUIDE

2014 August 25th

Version 1.04

Document Information

Document Revision History

Version	Description	Date	Author
Version 1.00	Began draft	January 16 th	Carolyn Anscombe
Version 1.01	Finished draft	January 25 th	Carolyn Anscombe
Version 1.02	Review and Complete	February 7 th	Carolyn Anscombe Deb Meili Brent Kromm Michael Ficaccio
Version 1.03	Change in Address Information	February 11 th ,	Carolyn Anscombe Deb Meili Michael Ficaccion Brent Kromm
Version 1.04	Updated vista login screenshots	August 25, 2014	James Dalton

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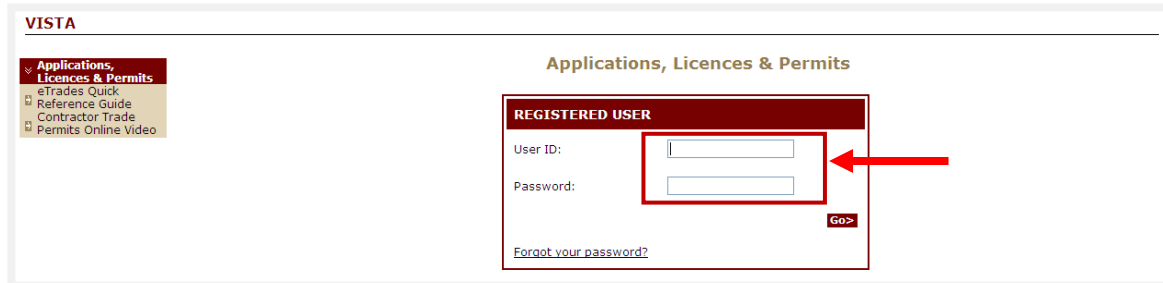
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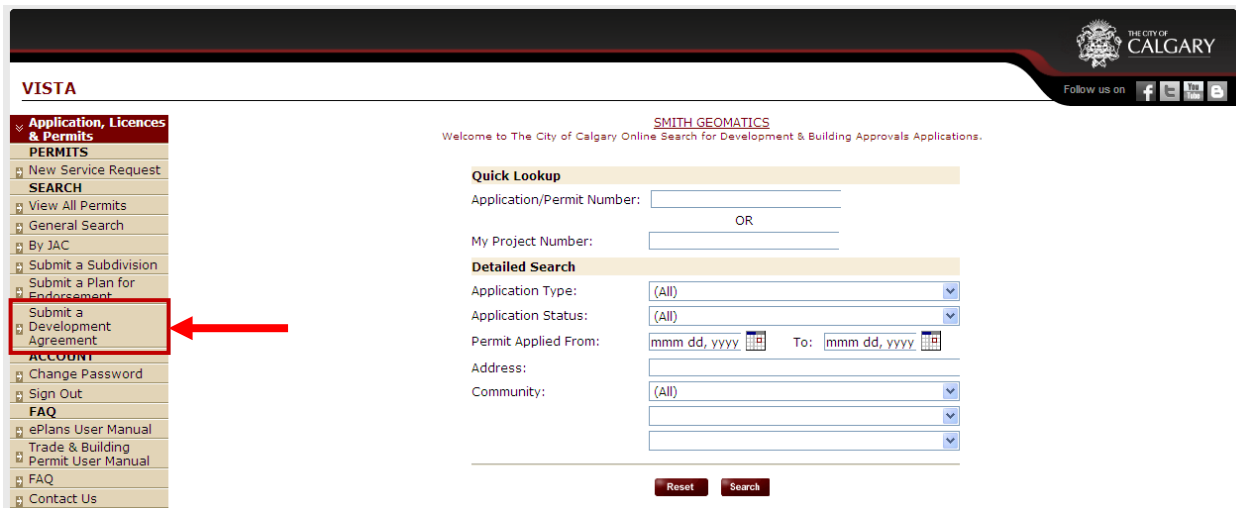
Introduction

Urban Development System Log In

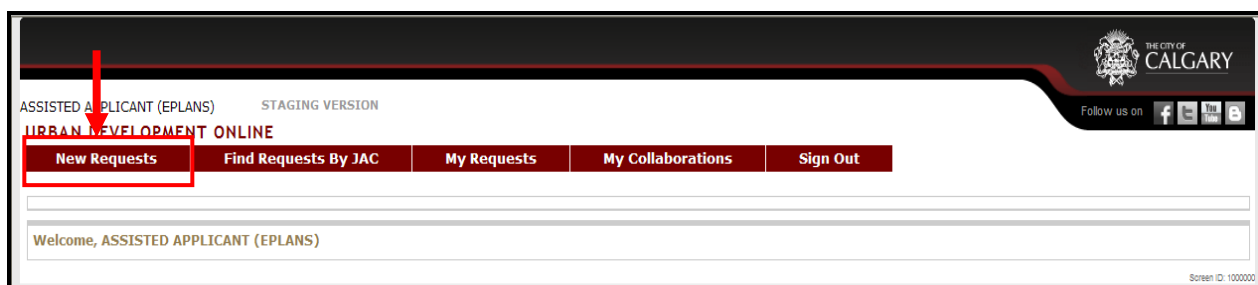
Open a web browser and go to Calgary.ca/VISTA and sign in as a Registered User with your VISTA UserID and password.



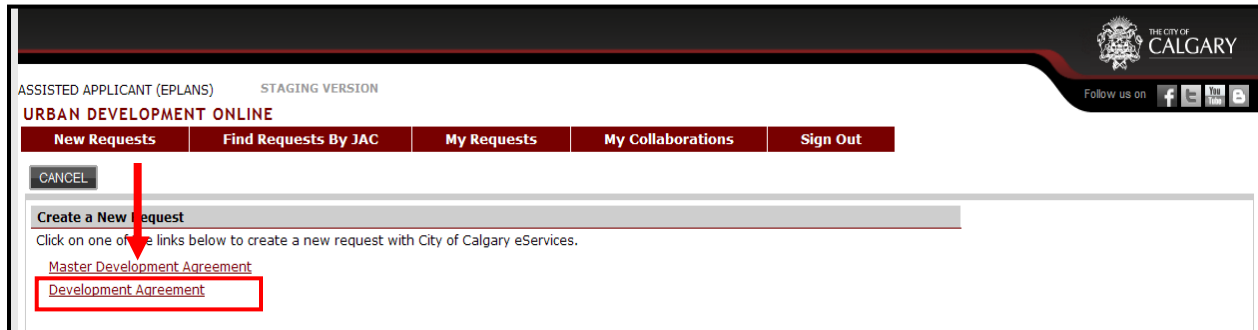
Click [Submit a Development Agreement](#) from the VISTA home page menu.



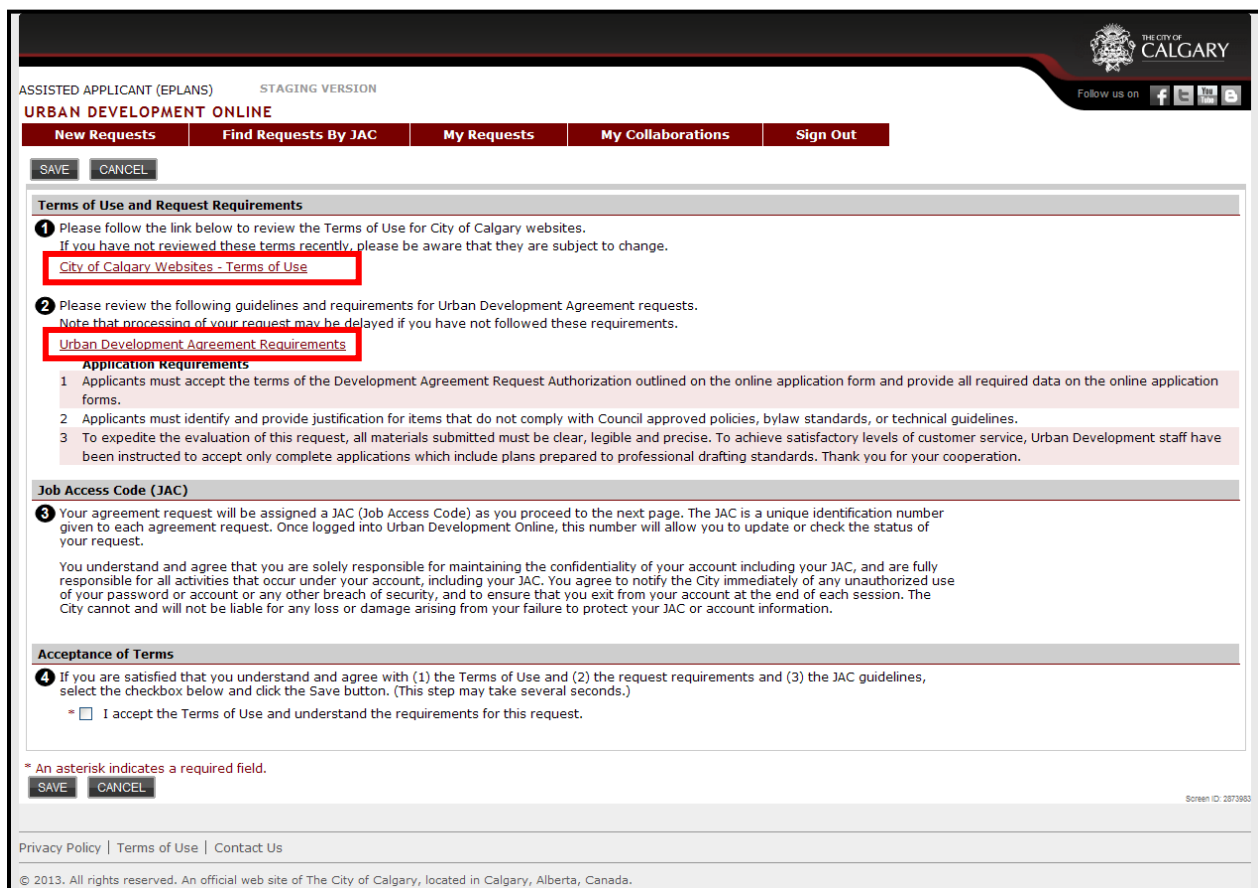
Click on the [New Requests](#) Tab



Click the [Development Agreement](#) link to open the online application to create a Development Agreement Request.



A window of the [Terms of Use and Request Requirements](#) will open.



Click the **I Accept** button to accept the Terms of Use and Request Requirements



Acceptance of Terms

4 If you are satisfied that you understand and agree with (1) the Terms of Use and (2) the request requirements and (3) the JAC guidelines, select the checkbox below and click the Save button. (This step may take several seconds.)

I accept the Terms of Use and understand the requirements for this request.

* An asterisk indicates a required field.

SAVE CANCEL

Screen ID: 2073903

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Click **Save** to close the page and continue with your online Development Application or Click **Cancel** to exit out of the Development Application.



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