



## Beltline Community Investment Fund Committee Meeting Minutes

<b>Subject:</b>	Beltline Community Investment Fund Committee	<b>Date:</b>	June 24, 2024
<b>Time:</b>	6:00 – 8:00 PM	<b>Chairs:</b>	Chair: Peter Oliver Vice-Chair: Sabrina Chee
<b>Location:</b>	Microsoft Teams	<b>Minutes:</b>	Amy Bruce
<b>Attendees:</b>	Allison Graham, Celia Lee, Christina Bolcsfoldy, Eric Gonzalez, Lindsay Fischer, Parisa Radmanesh, Peter Oliver, Sabrina Chee, Silvia Ross		
<b>BCIF City Administration:</b>	Amy Bruce, Robbie White		
<b>Regrets:</b>	Cole Richardson, Councillor Walcott, Kevin Allen, Nicholas Dykstra		

Item #	Agenda Items
	Meeting called to order at 6:03 PM.
<b>BCIFC2024-18</b>	Agreement of March 25, 2024 meeting minutes and agenda. Allison made a motion to add an administration update on the BCIF financial status to the in camera portion of the meeting. (Seconder Sabrina). CARRIED and agenda approved by all.
<b>BCIFC2024-19</b>	Celia made a motion to approve the March 25, 2024 minutes (Seconder Sabrina). CARRIED. Minutes approved by all.
<b>BCIFC2024-20</b>	Administration update: <ul style="list-style-type: none"> <li>• Recruitment <ul style="list-style-type: none"> <li>○ The Boards, Commissions and Committees recruitment campaign launches August 7 and closes September 4.</li> <li>○ If your term is expiring, you should get an email from the City Clerk’s office about that on August 8.</li> <li>○ New members will be appointed by the end of October.</li> <li>○ We will be forming a selection sub-committee to assist with the recruitment process. An email will be sent out looking for committee volunteers.</li> </ul> </li> <li>• In-person meeting/process review <ul style="list-style-type: none"> <li>○ Robbie gave a presentation on the work of the Community Funding Strategies team to provide some context on what we will talk about at the in-person meeting in the fall. <ul style="list-style-type: none"> <li>▪ The Community Funding Strategies team manages 11 funds with a range of goals and distributed over \$78 million in funding last year.</li> <li>▪ The grant making lifecycle has 5 stages, from ideation and strategy development to monitoring and evaluating the grant. The work of the BCIF Committee is mainly focused on stages 3 and 4: obtaining proposals and reviewing and awarding the grant.</li> </ul> </li> </ul> </li> </ul>



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	<ul style="list-style-type: none"> <li>○ Robbie is proposing that we review the current BCIF scoring and assessment process at an in-person meeting, to be held in the Fall. We will talk about what is working and what can be improved.</li> <li>○ City administration will provide some resources to the committee in advance of the meeting, including the current BCIF report and agreement templates.</li> <li>○ Amy and Robbie can do a doodle poll to find a date for a meeting in September/October. It was recommended that the meeting be held the first or second week of October so that all committee members can attend, even if they are leaving the committee when their terms expire at the end of October.</li> </ul>
	<p>Sabrina made a motion to move into a closed meeting for items BCIFC2024-21, BCIFC2024-22, BCIFC2024-23 (Seconder Christine) pursuant to Sections 16 (Disclosure harmful to business interests of a third party) and 17 (Disclosure harmful to personal privacy) of the Freedom of Information and Protection of Privacy Act. CARRIED.</p>
<b>BCIFC2024-21</b>	Administration update: BCIF balance
	Allison Graham declared Conflict of Interest and abstained from discussion by exiting the meeting with respect to item BCIFC2024-21 and abstained from voting with respect to application #10355.
<b>BCIFC2024-22</b>	Lougheed House Beaulieu Public Gardens & Community Placemaking Hub (#10355) <i>Lougheed House Conservation Society</i>
	Allison Graham rejoined the meeting.
<b>BCIFC2024-23</b>	Solar Thermal Tea Hut/ Truck (#9837) <i>Department of Mechanical and Manufacturing Engineering, U of C</i>
	Peter Oliver declared Conflict of Interest and abstained from discussion by exiting the meeting with respect to item BCIFC2024-23 and abstained from voting with respect to application #10416.
<b>BCIFC2024-24</b>	Beltline Public Art Sculptures (#10416) <i>Beltline Neighbourhoods Association</i>
	Peter Oliver rejoined the meeting.
	Committee reconvened in public meeting at 7:08 PM. Motion by Celia (Seconder Sabrina). CARRIED.
<b>BCIFC2024-25</b>	<p><b>Voting</b></p> <p>Application: Lougheed House Conservation Society - Lougheed House Beaulieu Public Gardens &amp; Community Placemaking Hub (#10355)</p> <ul style="list-style-type: none"> <li>● Parisa motioned to approve for \$200,000, seconder Sabrina. Unanimous Yes votes. APPROVED.</li> </ul> <p>Application: Department of Mechanical and Manufacturing Engineering, U of C - Solar Thermal Tea Hut/ Truck (#9837)</p> <ul style="list-style-type: none"> <li>● Celia motioned to approve for \$197,000, seconder Christine. Unanimous No votes. FAILED.</li> </ul>



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	<p>Application: Beltline Neighbourhoods Association - Beltline Public Art Sculptures (#10416)</p> <ul style="list-style-type: none"><li>• Sabrina motioned to approve for \$200,000, seconder Parisa. Unanimous Yes votes. APPROVED.</li></ul>
	<p>Meeting adjourned at 7:12PM. Motion by Celia, seconded by Sabrina. CARRIED.</p>