



Beltline Community Investment Fund Committee Meeting Minutes

Subject:	Beltline Community Investment Fund Committee	Date:	December 8, 2025
Time:	6:00 – 8:00 PM	Chairs:	Chair: Celia Lee Vice-Chair: Sabrina Chee
Location:	Hybrid (in-person at Alberta Trade Centre and Microsoft Teams)	Minutes:	Joe Espina
Attendees:	Celia Lee, Sabrina Chee, Kevin Allen, Councillor Nathan Schmidt, Zach Hoefs, Peter Oliver, Neil Philipson, Silvia Ross, Alissa Shivji, Courtney Walcott (former committee member)		
BCIF City Administration:	Kimberly Martin, Robbie White, Gabrielle Gonzaga, Ivan Osorio Avila, Joe Espina		
Regrets:	Christina Martin, Allison Graham, Eric Gonzalez		

Item #	Agenda Items
	Meeting called to order at 6:00 PM.
BCIFC2025-1	Land Acknowledgement was made at the beginning of the meeting by Joe.
BCIFC2025-2	Introductions / Icebreaker. Facilitated by Joe Espina. Roundtable introductions and icebreaker completed.
BCIFC2025-3	Vice Chair – Nominations Celia thanked outgoing Vice-Chair Sabrina, and outlined Vice-Chair responsibilities and selection process for new the new Vice-Chair.
BCIFC2025-4	Agreement of minutes September 8, 2025 - <i>attached</i> . Kevin made a motion to approve the minutes (Seconder Zach). CARRIED and approved by all. Amendment of December 8, 2025 Agenda proposed by Celia: add items — (a) Applicant Eligibility case review; (b) Update from Joe on new members. Kevin made a motion to approve the agenda (Seconder Zach). CARRIED and approved by all.
BCIFC2025-5	BCIF Impact Report & Communications Plan Update by Kimberly Martin. Impact Report ~95% complete; under director review; will be published digitally (PDF on calgary.ca). Report to be used throughout 2026 in comms tactics; draft LinkedIn share text to be provided to members upon launch. Discussion included audience targeting, leveraging Public Realm Playbook, developer communications, and enabling pathways for residents to connect with eligible organizations.
BCIFC2025-6	Remuneration for BCC Public Members Update by Joe. New City policy enables stipends starting Jan 1, 2026. Members may opt in or out via form; policy document to be shared. Joe to confirm eligibility for time spent outside meetings (e.g., application review) and reporting frequency.
BCIFC2025-7	New Committee Members Council approved new BCIF members on Dec 4, 2025 (names to be circulated). Due to short notice, incoming members were not present; introductions to occur in 2026.
BCIFC2025-8	Applicant Eligibility Discussion regarding interpretation of Terms of Reference clause limiting consecutive funding to two years and definition of ‘Project’. Consensus to treat precedent fairly and allow current applicant to proceed to full proposal for committee review. Kevin made a motion to allow current applicant to submit a full proposal and schedule a short meeting in January 2026 to review it (Seconder Zach). CARRIED and approved by all.



<p>BCIFC2025-9</p>	<p>17th Ave Business Improvement Area – 17th Ave Vibrancy Application Committee requested clarifications: complete responses to questions 9 and 10; detailed budget with unit counts; site map(s); Parks & Open Spaces BU feedback; clarify intent of lamp post wraps (art vs advertising) and alignment with City standards/covenants. Peter made a motion to invite the applicant to amend it’s application with the requested details and review at the amended submission at the January 2026 meeting (Seconder Alissa). CARRIED and approved by all.</p>
<p>BCIFC2025-10</p>	<p>Priority & Opportunity Areas for BCIF Facilitated by Celia Lee; notes attached. Approved direction to: (a) state that reasonable community engagement costs are eligible; (b) note that phased funding (engagement/design/implementation) may be used where appropriate; (c) explicitly allow temporary ‘site exploration’ proposals for next cycle or two; (d) encourage pairing with technical partners; (e) add LOI question to gauge need for permitting/approvals support. Kevin made a motion to Approve minor updates to BCIF webpage/COMMS to reflect items (a)-(e). (Seconder Alissa). CARRIED and approved by all.</p>
<p>BCIFC2025-11</p>	<p>Check-Out Short special meeting: January 2026 (30 minutes) to review BUMP full proposal and 17th Ave BIA amended application. Date and time is to be determined. Kevin made a motion to adjourn the meeting (Seconder Neil). CARRIED and approved by all.</p>
	<p>Meeting adjourned at 8:03 PM.</p>