Community gardens in Calgary

Requirement checklist following Parks location approval

Community Garden Plan
- A detailed description of the proposed garden.
  - Include information on proposed size, design, tool storage, etc.

Garden Group Information
- A detailed description of the garden group.
  - Include group purpose, members, experience working together, decision-making, time commitment, member tasks, partner organizations, etc.

Community Need/Community Support

Please submit the following with your application:
- Letter/Board motion from Community Association
- Survey of Neighbour support
- Letter from other supporters
- Letter of support from Alderman

Financial Plan/Budget
- Documentation identifying the financial plan/budget of the garden including any irrigation considerations, or bed and pathway developments.

Insurance
- Supply proof of group insurance (five million liability).

Guidelines to start a community garden

- Develop a partnership with your local Community Association as all new community gardens must be under Community Association Licence of Occupations.

- Organize a volunteer group (at least 10 people recommended) to develop a plan for a community garden.

- Establish garden guidelines to support the development and outline the operation of the community garden.

- Develop a conceptual garden design plan (beds, layout etc.).

- Outline how the garden provides a public education component and how the garden is accessible to others.

- Create a financial plan/budget for the garden.

- Survey neighbours to inform them of the garden plan and gather their support. Greater than 2/3 of the residents within site lines of the proposed garden must support the garden project for the application to proceed.

- Demonstrate community need/community support through correspondence from community garden partners and supporters.

- Get a letter of support from Alderman

- Garden must comply with existing bylaws, policies and procedures.

Review the definitions list for more information.

THE CITY OF CALGARY