**Circular Economy Grant: Midterm Reporting Template**

Disclaimer: Please do not include any personal information in this report

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| **Group/Organization** |
| Legal Name of Group/Organization | Project Title |
| Project Start Date (dd/mm/yy) | Report Date (dd/mm/yy) |
| **Business Contact Information** |
| Name | Email Address |

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| ***Update on Project Outcomes and Impact*** |
| ***Provide a brief overview of the progress made towards the project’s outcomes and objectives.*** |
| ***Qualitatively, did the project achieve its intended results to day? Is there any feedback/testimonial you have collected that you would like to share?*** |
| ***Quantitatively, provide measurement on the key parameters of the project.***

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| ***Key parameter of the project (fill out the lines that are applicable to your project)*** | ***Mid-term number*** |
| ***Number of events*** |  |
| ***Number of participants*** |  |
| ***(add your own key evaluation parameter)*** |  |
| ***(add your own key evaluation parameter)*** |  |
| ***(add your own key evaluation parameter)*** |  |

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| ***Update on Community Benefit and Engagement*** |
| ***Share some examples of community benefit that developed during the project from your organization’s perspective (e.g., community, people, geographic area). Please do not include personal details.*** |

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| ***Update on Budget*** |
| ***Share any budget/spending updates at midterm (e.g., on track, changes). Please attach a up-to-date budget template.*** |

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| ***Other Comments*** |
| ***Is there anything else you would like to share about this project?*** |